

Summary of Revisions

PPM 230-20 - Academic Appointments, PPM 230-28 - Academic Advancements and Reappointments, PPM 230-29 - Policies and Procedures to Ensure Fairness in the Academic Personnel Review Process

Effective Date 7/1/2017

- Reorganization of PPM moving content from Policy and Procedure Manual (PPM) Sections 230-20 - Academic Appointments, PPM 230-28 - Academic Advancements and Reappointments, and PPM 230-29 - Policies and Procedures to Ensure Fairness in the Academic Personnel Review Process to new PPM sections modeling the structure of the Academic Personnel Manual, as described on page two of the Summary of Revisions; Rescission of PPM 230-20, PPM 230-28 and PPM 230-29.
- Removal of non-substantive language and duplicative text which appeared in both the PPM and APM.
- Substantive revisions drafted for conformance with the system-wide Academic Personnel Manual (APM):
 - Language in new PPM 230-133 - Limitation on Total Period of Service with Certain Academic Titles, has been updated for compliance with system-wide policy. (See APM 133-0 a., b., and c.; language in previous PPM 230-28. VII. D. 11 stating that for those series subject to the prohibition, there a 5-year system-wide limitation on appointment in the Research Scientist series has been removed for compliance with APM.)
 - New PPM 230-200 updates language in current in PPM 230-29.III A. 1, to include appointment actions in the statement, "Final administrative decisions concerning appointment, promotion, merit increase, appraisal, reappointment, non-reappointment, and terminal appointment shall be based solely upon the material contained in the individual's personnel review file," in accordance with APM 110-4 (30) and APM 200-30.
 - Statement in previous PPM 230-28 V. A. 2 regarding multiple forms of teaching evaluations has been removed from new PPM 230-210-1 for compliance with APM 210-1.
 - Language in previous PPM 230-29 III. G 1 stating that procedures outlined in the policy apply only to current University of California employees has been removed for compliance with system-wide policy, as it is overly broad and inconsistent with APM 220.
 - Language in new PPM 230-235 – Acting Appointments has been updated to reflect that Acting Professors and Acting Associate Professors are Academic Senate Members.
 - Notice requirements referred to in previous PPM 230-28 VII. D. 7. have been updated in new PPM 230-70, PPM 230-75 and PPM 230-285 to reflect campus practice and for compliance with system-wide policy (See APM 270-17, APM 275-17, and APM 285-17).
 - Language in new PPM 230-311-10 concerning the performance criteria in the Project Scientist series has been updated for compliance with system-wide policy. (Language in previous PPM 230-20. VII. B. 2. c. did not include "professional competence and activity" among the performance criteria in the Project Scientist series, whereas APM 311-10 does.)
 - Content of new PPM 230-330 - Specialist Series, has been updated to reflect substantive revisions to System-wide APM 330 - Specialist Series (effective July 1, 2015), which had not yet been incorporated into the PPM.
 - Content of new PPM 230-360 - Librarian Series, has been updated to reflect substantive revisions to System-wide APM 360 - Librarian Series (effective October 1, 2016), which had not yet been incorporated into the PPM.
- Confidentiality statement in new PPM 230-220-80.c replaces outdated language in previous PPM 230-29.III.D.2.b with current confidentiality statement used in all sample solicitation letters provided by Academic Personnel Services.
- Minor technical edits.

- New PPM sections, effective 7/1/2017:

I. GENERAL UNIVERSITY POLICY REGARDING ACADEMIC APPOINTEES

PPM 230-000 – Introduction to PPM 230 – Academic Personnel
PPM 230-133 – Limitation on Total Period of Service with Certain Academic Titles
PPM 230-160 – Academic Personnel Records/Maintenance of, Access to, and Opportunity to Request Amendment of

II. APPOINTMENT AND PROMOTION

PPM 230-200 – General
PPM 230-205 – Recall for Academic Appointees
PPM 230-210 – Review and Appraisal Committees
PPM 230-220 – Professor Series
PPM 230-230 – Visiting Appointments
PPM 230-235 – Acting Appointments
PPM 230-255 – Non-Salary Instructional Positions
PPM 230-270 – Professor of (e.g., Psychology) In Residence Series
PPM 230-275 – Professor of Clinical X (e.g., Medicine) Series
PPM 230-278 – Health Sciences Clinical Professor Series
PPM 230-279 – Volunteer Clinical Professor Series
PPM 230-280 – Adjunct Professor Series
PPM 230-281 – Professor of Practice Series
PPM 230-283 – Lecturer and Senior Lecturer Series
PPM 230-285 – Lecturer with Security of Employment (Teaching Professor) Series
PPM 230-289 – Guest Lecturers (Including Lecturers, Miscellaneous Part-Time)
PPM 230-290 – Regents' Professors and Regents' Lecturers
PPM 230-310 – Professional Research (Research Scientist) Series
PPM 230-311 – Project Scientist Series
PPM 230-330 – Specialist Series
PPM 230-340 – Continuing Educator Series
PPM 230-355 – Non-Salary Research Positions
PPM 230-360 – Librarian Series
PPM 230-370 – Academic Administrator Series
PPM 230-375 – Academic Coordinator Series

III. RECRUITMENT

PPM 230-500 – General

IV. SALARY ADMINISTRATION

PPM 230-610 – Salary Increases
PPM 230-620 – Off-Scale Salaries for Appointments and Advancement