

## 2.3 Special Types of Appointments

### 1. Joint Appointments

<b>Related Manual Sections:</b>	<a href="#">2.4.5</a>	<a href="#">3.2.24</a>	<a href="#">3.3.7</a>
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A faculty joint hire may be proposed when two departments wish to collaborate to support multidisciplinary research and educational goals.

### 2. 0% Faculty Appointments

A 0% faculty appointment may be proposed to reflect a secondary department affiliation and may only be proposed for UC San Diego faculty with a current, salaried Professor (ladder-rank) appointment. Such appointments require a faculty vote from the home department and the receiving department and are limited to a term equal to one review cycle. Reappointments may be proposed at the time of regular review.

Additional details on the composition of a 0% faculty appointment can be found [here](#).

### 3. Acting Appointments

The Acting prefix is used for either probationary or conditional appointments in the Professor (ladder-rank) or Teaching Professor (LSOE) series and may be for a one- or two- year probationary period. (See [PPM 230-235](#) for conditions when a department may propose an Acting title.) A regular file is prepared for such proposals.

When certain specific requirements have been met (such as receipt of the terminal degree in the field, e.g. Ph.D., or acquisition of the appropriate visa), regularization to the regular title may be proposed. A change to a regular appointment may be made upon receipt of official certification that an appointee has completed all formal degree requirements or received the appropriate immigration credential. Upon receipt of credentials, the applicable authority will issue a final regularization appointment action letter. For other regularizations, a file is required and are subject to review and recommendation by the Committee on Academic Personnel.

When a change to a regular appointment is approved for an academic-year appointee, the change in title shall be effective with the beginning of the quarter following the date of completion of all formal degree requirements. For fiscal-year appointees, the change in title will be effective at the beginning of the month following the date of completion of all formal degree requirements.

#### 4. Visiting Appointments

The Visiting prefix is used to designate one who is appointed temporarily to perform the duties of the title to which the prefix is attached. ([PPM 230-230-00.](#)) The criteria for appointment in a Visiting title will be the same as for the corresponding regular title.

The departmental recommendation letter should describe the expertise a visitor brings to the campus, clearly state the individual will return to their home institution upon completion of the visiting appointment, and justify the salary recommended.

Visiting appointments may be made for up to a one-year period and may not exceed two consecutive years. A regular appointment file should be prepared for such proposals.

#### 5. Recall Appointments

Individuals who have retired from a University of California academic appointment and who receive retirement income (or have received a lump sum pay out) from the University of California Retirement Plan (UCRP) are considered retired academic appointees and may be recalled to active service. ([PPM 230-205-00.](#))

Academics may be recalled to perform teaching, research, and/or administrative service duties if there is a departmental need and adequate funding. A minimum 30-day break in service after the date of retirement is required before a recall appointment begins.

Generally, recall appointments are approved for only one year at a time and are self-terminating.

Recalls of up to three years may also be submitted in conjunction with the Pathways to Retirement Program.

The maximum compensation limit is 43% per month of the individual's salary at the time of retirement (range adjusted to current dollars). This limit applies to appointments at any UC campus during a rolling twelve-month period.

Recall appointments are not an entitlement and are contingent upon funding and programmatic considerations. Recalled appointees are not eligible for merit or promotion increases.

Departments may enter into pre-retirement recall agreements under the Pathways to Retirement Program with faculty who are age 60 or older and have at least five years of UCRP service credit. Pathways to retirement plans must be approved by the Executive Vice Chancellor–Academic Affairs (route via the Associate Vice Chancellor–Resource Administration).

Recall appointments may be proposed by completing a submitting a Quali RTAD [Form](#) and following the instructions provided in the Quali RTAD Form [FAQ and EDM](#).

## 6. Temporary Academic Coordinator Appointments

School Dean's (or equivalent) may appoint candidates in the Academic Coordinator series on a short term urgent temporary basis for up to one (1) year without requiring review by AARP. Such appointments do not require a formal request for an exception to waiver AARP review.

Regardless of the appointment's temporary nature, an analysis and critical evaluation of a candidate's qualifications should still occur and a "mini" file should be compiled with inclusion of the following documents:

- Academic Appointment Summary
- Dean's Appointment Letter
- Candidate's Acceptance
- Academic Review History (When Available)
- Department Letter
- Candidate Certification (When Applicable)
- Candidate Biography/Bibliography

Reappointment of a candidate past the initial one (1) year period will require the candidate apply to an available open recruitment and a file be submitted for committee review.