Non-Senate Faculty (NSF) Lecturers; Unit 18 Workload

full academic year (AY) = 3 quarters
full course load = 9 instructional workload credits per year = 100%

Instructional Workload IWC Equivalencies (as outlined in Unit 18 Contract, Article 24, Section A):

- 2-unit course in a given quarter = 0.5 IWC
- 4-unit course in a given quarter = 1.0 IWC
- 6-unit course with a practicum component in a given quarter = 1.5 IWC
- Large enrollment 4-unit course with 200+ enrolled students in a given quarter = 1.5 IWC

First time teaching the course:

- 2 unit course - 25% (0.75 IWC)
- 4 unit course - 50% (1.5 IWC)

Employed for the Full Academic Year (9/12): $X$ number of courses = $X/9 \times 100\%$ for the year

- 9 instructional workload credits per year = 100 % (maximum) for the year
- 8 instructional workload credits per year = 89 % (88.8%) for the year
- 7 instructional workload credits per year = 78 % (77.7%) for the year
- 6 instructional workload credits per year = 67 % (66.6%) for the year
- 5 instructional workload credits per year = 56 % (55.5%) for the year
- 4 instructional workload credits per year = 44 % for the year
- 3 instructional workload credits per year = 33 % for the year

Employed for Two Quarters (9/9): $X$ courses total for 2 quarters = $X/9 \times 3/2 \times 100\%$ for the six months

- 6 instructional workload credits over two quarters = 100 % (99.9%) maximum per quarter
- 5 instructional workload credits over two quarters = 83 % per quarter
- 4 instructional workload credits over two quarters = 67 % (66.6%) per quarter
- 3 instructional workload credits over two quarters = 50 % (49.9%) per quarter
- 2 instructional workload credits over two quarters = 33 % per quarter

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Employed for One Quarter (9/9): X courses total for 1 quarter = X/9 * 3 * 100% for three months

- 3 instructional workload credits in a given quarter = 100% (99.9%) maximum for that quarter
- 2 instructional workload credits over one quarter = 67% (66.6%) for the quarter
- 1 instructional workload credits over one quarter = 33% for the quarter

Other Assigned Duties IWC Equivalencies (as outlined in Unit 18 Contract, Article 24, Section B):
- California Commission on Teacher Credentialing (CTC) Subject Matter Preparation Program, Supplemental Authorization, or Basic Skills Program development = 1.0 IWC
- CTC Accreditation Document Preparation = 0.5 IWC
- Undergraduate Program Coordination = 0.5 IWC

Clinical Supervision Equivalency: The California Commission on Teacher Credentialing requires that each student/Intern teacher receive a minimum of 4 clinical observations per quarter. Clinical Observation consists of two parts; Classroom Observation and Debriefing Session. The classroom observation requires extensive performance evaluation for both qualitative and quantitative measures, as required by CTC policy.

- Classroom Observation are from 50-110* minutes depending on the school sites schedule; i.e. traditional class periods, block schedule, or 4X4 schedule
- Supervisory Debriefing Sessions are typically 30-45 minutes in duration.
- Example: Supervision of 10 students all with traditional class schedules would require approximately 54 to 64 instructor contact hours per quarter, equivalent to a 6-unit course contact hours.

*Supervisors will typically be assigned a combination of traditional and block schedule supervision.

- Supervision of Student /Intern Teachers (8-10 students) = 1.5 IWC
- Supervision of Student /Intern Teachers (5-7 students) = 0.75 IWC
- Supervision of Student /Intern Teachers (1-4 students) = 0.375 IWC

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