Institute of Arts and Humanities

Non-Senate Faculty
WORKLOAD POLICY

Instructional workload credit (IWC) for **content** courses:

**Employed for the Full Academic Year (9/12 basis, payroll July 1 to June 30)**
- 9 courses per academic year = 100% time (maximum) for the academic year
- 6 courses per academic year = 67% time for the academic year
- 3 courses per academic year = 33% time for the academic year

**Employed for Two Quarters (9/9 basis, payroll follows fiscal quarters)**
- 6 courses over two quarters = 100% (maximum) per quarter
- 4 courses over two quarters = 67% per quarter
- 2 courses over two quarters = 33% per quarter

**Employed for One Quarter (9/9 basis, payroll follows fiscal quarters)**
- 3 courses over one quarter = 100% (maximum) per quarter
- 2 courses over one quarter = 67% per quarter
- 1 course over one quarter = 33% per quarter

Instructional workload credit (IWC) for **language** courses:

**Employed for the Full Academic Year (9/12 basis, payroll July 1 to June 30)**
- 8 courses per academic year = 100% time (maximum) for the academic year
- 4 courses per academic year = 50% time for the academic year
- 3 courses per academic year = 37.5% time for the academic year

**Employed for One Quarter (9/9 basis, payroll follows fiscal quarters)**
- 2 courses over one quarter = 75% per quarter
- 1 course over one quarter = 37.5% per quarter

April 1, 2022