

# Department of Literature

## Non-Senate Faculty WORKLOAD POLICY

Instructional workload credit (IWC) for **content** courses:

### **Employed for the Full Academic Year (9/12 basis, payroll July 1 to June 30)**

9 courses per academic year = 100% time (maximum) for the academic year

6 courses per academic year = 67% time for the academic year

3 courses per academic year = 33% time for the academic year

### **Employed for Two Quarters (9/9 basis, payroll follows fiscal quarters)**

6 courses over two quarters = 100% (maximum) per quarter

4 courses over two quarters = 67% per quarter

2 courses over two quarters = 33% per quarter

### **Employed for One Quarter (9/9 basis, payroll follows fiscal quarters)**

3 courses over one quarter = 100% (maximum) per quarter

2 courses over one quarter = 67% per quarter

1 course over one quarter = 33% per quarter

Instructional workload credit (IWC) for **language** courses:

### **Employed for the Full Academic Year (9/12 basis, payroll July 1 to June 30)**

8 courses per academic year = 100% time (maximum) for the academic year

4 courses per academic year = 50% time for the academic year

3 courses per academic year = 37.5% time for the academic year

### **Employed for One Quarter (9/9 basis, payroll follows fiscal quarters)**

2 courses over one quarter = 75% per quarter

1 course over one quarter = 37.5% per quarter